

MIS 112	Human Resources Management				
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Semester	Course Unit Code	Course Unit Title	L+P	Credit	Number of ECTS Credits
2	MIS 112	Human Resources Management	3	3	5

Mode of Delivery	: Face to Face
Language of Instruction	: English
Level of Course Unit	: Bachelor's Degree
Work Placement(s)	: No
Department / Program	: MANAGEMENT INFORMATION SYSTEMS
Type of Course Unit	: Compulsory
Objectives of the Course	: To give basic knowledge about human resources and management
Teaching Methods and Techniques	: Planning & recruiting
Prerequisites and co-requisites	: Testing & selection
Course Coordinator	: Training & Development
Name of Lecturers	: Competency-based assessment
Assistants	: Job Evaluation techniques

Recommended or Required Reading	
Resources	: 1. Dessler,G. (2011) Human Resource Management, 12. Global Edition, Prentice Hall, ISBN-10: 013608995X; ISBN-13: 9780136089954
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Course Category			
Mathematics and Basic Sciences	:	Education	:
Engineering	:	Science	:
Engineering Design	:	Health	:
Social Sciences	: 100	Field	:

Weekly Detailed Course Contents		
Week	Topics	Study Materials / Materials
1	Introduction to Human Resource Management	
2	HRM Strategy and Analysis	
3	Job Analysis and the Talent Management Process	
4	Personnel Planning & Recruiting	
5	Employee Testing and Selection	
6	Interviewing Candidates	
7	Mid-term exam	
8	Training and Developing Employees	
9	Employee Retention, Engagement, and Careers	
10	Performance Management and Appraisal	
11	Establishing Strategic Pay Plans	
12	Pay for Performance and Financial Incentives	
13	Establishing Strategic Pay Plans / Broad banding, Wage Curves	
14	Labor Relations and Collective Bargaining/ Safety and Health	
15	Managing Global HR/Managing HR in Small and Entrepreneurial Firms	
16	Final Exam	

Course Learning Outcomes	
No	Learning Outcomes
C01	Understand the manager's role in strategic human resource management
C02	Make job analysis
C03	Make personnel planning & recruiting
C04	Organise training and development programs

Program Learning Outcomes	
No	Learning Outcome
P06	The students have the ability of analytic thinking and develop themselves by using the learning sources effectively.
P09	The students have the knowledge of modelling data by using statistical techniques.
P10	The students are able to manage projects both as an individual or a group member and take responsibility.
P11	The students follow the occupational ethic rules and be aware of the responsibility of the results of IT applications.
P01	The students have knowledge about the basic mathematical concepts of computer programming.
P02	The students learn how to organize and develop information systems which are needed for the organizations.
P03	The students learn to manage databases which are needed for the business applications.
P04	The students learn to design and manage a project to solve business problems
P05	The students have knowledge about entrepreneurship and innovation and explain their practices on information technologies.
P07	The students have the ability of strategic thinking about the information technologies, follow the current developments in the information technologies.
P08	The students are able to adapt to multidisciplinary projects.

Assessment Methods and Criteria			ECTS Allocated Based on Student Workload			
In-Term Studies	Quantity	Percentage	Activities	Quantity	Duration	Total Work Load
Mid-terms	1	%50	Course Duration	14	3	42
Quizzes	0	%0	Hours for off-the-c.r.stud	13	5	65
Assignment	2	%0	Assignments	0	0	0
Attendance	14	%0	Presentation	0	0	0
Practice	0	%0	Mid-terms	1	18	18
Project	0	%0	Practice	0	0	0
Final examination	1	%50	Laboratory	0	0	0
Total		%100	Project	0	0	0

### Contribution of Learning Outcomes to Programme Outcomes

Contribution: 1: Very Slight 2:Slight 3:Moderate 4:Significant 5:Very Significant

	P01	P02	P03	P04	P05	P06	P07	P08	P09	P10	P11
All	2	1	4	1	2	4	2	4	5	3	2
C01	2	2	2	2	1	4	3	4	4	4	3
C02	2	3	3	3	2	2	3	1	3	3	4
C03	2	2	3	2	3	4	3	3	3	3	5
C04	1	4	4	2	3	5	3	4	4	4	4
C05	2	4	3	5	3	5	3	4	4	3	3

ECTS Allocated Based on Student Workload			
Activities	Quantity	Duration	Total Work Load
Final examination	1	17	17
Total Work Load			142
ECTS Credit of the Course			5

Contribution of Learning Outcomes to Programme Outcomes

Contribution: 1: Very Slight 2:Slight 3:Moderate 4:Significant 5:Very Significant